



CHEW VALLEY LAKE SAILING CLUB

Chew Valley Lake Sailing Club Limited

(A private company limited by guarantee with registration number 10518206)

Walley Court Road, Chew Stoke, Bristol BS40 8XN

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Club Rules, Club Bye Laws and Bristol Water Regulations

Version 8 – November 2017

CLUB RULES

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CHEW VALLEY LAKE SAILING CLUB LIMITED (THE "CLUB")

CLUB RULES

OBJECTS

The Club is established for the following purposes:

- a) to acquire and take over all or any part of the assets and liabilities of the present unincorporated body known as Chew Valley Lake Sailing Club;
- b) to promote and facilitate healthy recreation by the provision of facilities for the sport of Sailing;
- c) to provide social and other facilities for Members as may from time to time be determined by the directors; and
- d) the promotion of good fellowship between Members, their friends and guests.

1 GENERAL

1.1 Club Rules

These Club Rules are made pursuant to Article 13.8.2 of the Articles.

1.2 Interpretation

In these Club Rules and Club Bye Laws unless the context requires otherwise:

Articles	means the articles of association of the Club from time to time and Article refers to a particular provision in them;
Associate Club Member	has the meaning given in the Articles;
Bristol Water	has the meaning given in the Articles;
Bristol Water Regulations	has the meaning given in the Articles;
Club Bye Laws	has the meaning given in the Articles;
Club Facilities	means the Clubhouse, all premises of the Club, the water available to the Club, any equipment made available by the Club (whether for a fee or without charge), all changing and washing facilities, all storage facilities and any other facilities made available (whether for a fee or without charge) at the Clubhouse or on the Club's premises from time to time;
Club Rules	has the meaning given in the Articles;
Club Year	means the period commencing on the 1st day of April and ending on the 31st day of the following March or such other consecutive period of twelve months as the Voting Club Members may by ordinary resolution passed at a General Meeting decide;
Clubhouse	means the clubhouse situated at Chew Valley Lake;
General Committee	means the committee of the board of directors with the duties set out in Club Rule 8.1 and elsewhere in these Club Rules;

ISAF means the International Sailing Federation;

Member has the meaning given in the Articles; and

Voting Club Member has the meaning given in the Articles.

1.3 Burgee

The burgee of the Club shall be a suit of gold sails on a green field bordered by gold or such other design, logo or device as may be approved by the General Committee from time to time.

1.4 **Limitation of Club liability**

Members, their guests and visitors use the Club Facilities entirely at their own risk and accept that:

- a) **The Club will not accept any liability for any damage to or loss of property belonging to Members, their guests or visitors to the Club unless caused by the proven negligence of the Club;**
- b) **neither the Club nor any Persons (whether Members or not) assisting by carrying out duties on behalf of the Club or its Members, temporary Members or visitors, can be held responsible for any loss, damage or injury howsoever caused while on Club premises or on Chew Valley Lake unless caused by the proven negligence of the Club; and**
- c) **Members, their guests and visitors to the Club are responsible for any injury, damage or loss to the extent caused by their own actions or omissions.**

Nothing in this Rule 1.4 shall limit or exclude the Club's liability for death or personal injury caused by its negligence or the negligence of its agents or subcontractors (as applicable) or shall exclude any liability or responsibility which cannot lawfully be excluded.

Membership and acceptance of the Articles and these Club Rules and Club Bye Laws will be deemed to constitute consent to the holding of relevant personal data for the purposes of the Data Protection Act 1998 (as amended).

Rule 1.4 shall be exhibited in a prominent place within the clubhouse.

1.5 Articles, Club Rules, Club Bye Laws and Bristol Water Regulations

All Members are required to comply with the following:

- a) The Articles;
- b) The Club Rules;
- c) The Club Bye Laws; and
- d) The Bristol Water Regulations.

1.6 The Club Rules and Club Bye Laws are supplemental to the Articles. Nothing in these Club Rules or Club Bye Laws is intended to contradict the Articles or the provisions of the Companies Acts and, in the event of any inconsistency between any provision of these Club Rules or Club Bye Laws and any provision of the Articles, the Articles will prevail.

1.7 If the provisions of the Club Rules or the Club Bye Laws conflict with the Bristol Water Regulations, the provisions of the Bristol Water Regulations shall prevail.

1.8 Unless the context otherwise requires words or expressions contained in this document bear the same meaning as in the Articles.

1.9 Unless expressly provided otherwise, a reference to a statute, statutory provision or subordinate legislation is a reference to it as it is in force from time to time, taking account of any subordinate legislation from time to time made under it, and any amendment or re-enactment and includes any statute, statutory provision or subordinate legislation which it amends or re-enacts.

2 MEMBERSHIP

2.1 Membership shall be open to anyone interested in the sport of Sailing on application, regardless of sex, age, disability, race, sexual orientation, gender reassignment, pregnancy or maternity, religion or belief. Membership may, however, be limited according to available facilities on a non-discriminatory basis and as required to enable the Club to comply with any limit on the number of Members which is set out from time to time in any lease between the Club and Bristol Water.

2.2 Every Member upon election and thereafter is deemed to have notice of and thereby undertakes to comply with the Articles, Club Rules, Club Bye Laws and Bristol Water Regulations.

2.3 Article 8.8 gives the directors the power to create different classes of Membership, and to decide who will be eligible for admission to them and what their rights and obligations will be. For the avoidance of doubt, Associate Club Membership conveys neither Voting Club Membership nor any of the rights or privileges of Voting Club Membership under the Articles or the Companies Acts.

2.4 There shall be the following classes of Voting Club Membership:

- a) Full Members;
- b) Family Members (lead adult only);
- c) Retired Single Members;
- d) Retired Family Members (lead Member only);
- e) Student Members;
- f) Honorary Members;
- g) Honorary Life Members; and
- h) Group Members (lead official only and subject always to the terms and conditions in these Rules and Schedule 2 applicable to Group Membership and Group Members).

2.5 There shall be the following classes of Associate Club Membership:

- a) Family Members (all persons other than the lead adult);
- b) Retired Family Members (other than the lead Member);
- c) Group Members (all persons other than the lead official);
- d) Junior Members;
- e) Social Members; and
- f) Temporary Members.

3 CLASSES AND ELIGIBILITY FOR MEMBERSHIP

3.1 **A Full Member** – Full Membership is open to any individual aged 18 or over who is interested in the sport of Sailing. Full Members are Voting Club Members with the right to attend and vote at General Meetings in accordance with the Articles and the Companies Acts.

- 3.2 **A Family Member** – Family Membership is open to each of the members of a family grouping of one or two adults, together with any number of children within their guardianship under the age of 18 or 25 in full time education (including apprentices or those training for a professional vocation), who are interested in the sport of Sailing. The family grouping will pay a single family subscription. The adult who pays the subscription will be the “lead adult” and will be a Voting Club Member but another adult member of that family grouping can instead be nominated by the members of that family grouping as the "lead adult" instead of the adult who pays the subscription. Each other member of the family grouping will be an Associate Club Member. Only the lead adult will be a Voting Club Member and, as such, will have and may exercise all the rights and privileges of Voting Club Membership. For the avoidance of doubt, only the lead adult will have the right to receive notice of, and to attend and vote at, any General Meeting but all other adult members of that family grouping have the right to attend any General Meeting.
- 3.3 **Retired Single Members** – Retired Single Membership is open to any individual who is eligible for a State Pension and who has been a Member for at least 10 years. Retired Single Members are Voting Club Members with the right to attend and vote at General Meetings in accordance with the Articles and the Companies Acts. Retired Single Members may upon application pay such reduced subscription as may from time to time be approved by the General Committee. In the absence of any such reduced rate, Retired Single Members shall pay the annual subscription and other fees determined and approved by the General Committee.
- 3.4 **Retired Family Members** – Retired Family Membership is open to a family grouping which consists of two adults both of whom (i) are eligible for a State Pension and (ii) have been Members for at least 10 years. For the avoidance of doubt this category of membership cannot include any person who would be eligible for Junior Membership or Student Membership. The retired family grouping will pay a single retired family subscription. The person who pays the subscription will be the “lead Member” and will be a Voting Club Member but another member of that retired family grouping can instead be nominated by the members of that family grouping as the "lead Member" instead of the person who pays the subscription. The other member of the retired family grouping will be an Associate Club Member. Only the lead Member will be a Voting Club Member and, as such, will have and may exercise all the rights and privileges of Voting Club Membership. For the avoidance of doubt, only the lead Member will have the right to receive notice of, and to attend and vote at, any General Meeting but the other member of that retired family grouping have the right to attend any General Meeting. Retired Family Members may upon application pay such reduced subscription as may from time to time be approved by the General Committee. In the absence of any such reduced rate, Retired Family Members shall pay the same annual subscription and other fees determined and approved by the General Committee.
- 3.5 **Group Membership** – may be made available to schools, Youth Associations and other non-commercially orientated bodies on such terms that the directors shall decide. Each group shall be entitled to appoint in writing one of its officials to exercise the voting rights of a Full Member.
- 3.6 **A Junior Member** – Junior Membership is open to any individual over 12 years of age and under 18 at the date of election who is interested in the sport of Sailing. Junior Members are Associate Club Members, and as such have no right to vote at General Meetings but may attend General Meetings. Application for this category must have written consent of a parent or guardian. Upon reaching the age of 18 the member will, at the discretion of the General Committee, be considered for Student Membership so long as that person meets the criteria for Student Membership.
- 3.7 **A Student Member** – being a person over the age of 18 years and under the age of 25 years at the date of election in full time education. Satisfactory evidence that he/she is undergoing full time studies and is not earning a full time salary, other than through a recognised apprenticeship or training for a profession or vocation, must be produced. Student Members are full Voting Club Members with the right to attend and vote at General Meetings in accordance with the Articles and the Companies Acts.
- 3.8 **A Social Member** – Social Membership is open to any individuals with an interest in the sport of Sailing, but who wish to attend the Clubhouse for social purposes only and do not wish to

participate in Sailing activities. Social Members are Associate Club Members and as such have no right to vote at General Meetings but may attend General Meetings.

3.9 **Honorary Membership** – Honorary Membership may be awarded to individuals as a mark of distinction. The board of directors may nominate for election at an AGM such persons as Honorary Members as they think fit for a period of one year but they shall be eligible for re-election at the next AGM. The total number of Honorary Members shall not, however, at any time exceed 15. Honorary Members are Voting Club Members with the right to attend and vote at General Meetings in accordance with the Articles and the Companies Acts.

3.10 **Honorary Life Membership** – Honorary Life Membership may awarded to individuals who have rendered the Club outstanding service and whom the Commodore and other Flag Officers have proposed to the board of directors for this honour. The board of directors may nominate for election at an AGM such persons as Honorary Life Members. The privileges of Honorary Life Membership will (if the directors agree) also extend to the member's family who are named on the membership data base. Honorary Life Members are Voting Club Members with the right to attend and vote at General Meetings in accordance with the Articles and the Companies Acts.

3.11 **Temporary Membership** – is open to members of another RYA recognised club or organisation. Temporary Members are Associate Club Members and as such have no right to attend or vote at General Meetings.

3.12 For the avoidance of doubt, where the type of Membership available to, or subscription payable by, an individual is related to age it will be determined by the age of the individual on the date of first registration of his membership or its renewal date.

3.13 **Membership Limitations** – The total number of Members shall not exceed the maximum number which is set out from time to time in the Club Bye Laws.

3.14 Application for Membership

An application for Membership shall be in the form from time to time prescribed by the General Committee and shall include the name, address, e-mail address, telephone numbers and type of boat owned (if any) of the candidate.

3.15 Election of members

Upon receipt of an application for Membership the Membership Secretary shall enter such application on a list which shall be made available to members at least seven days before the application is considered by the General Committee. The power to elect to all Classes of Membership is vested in the General Committee and shall be by a simple majority vote of those members of the General Committee voting. The General Committee may refuse applications only for good cause such as conduct or character likely to bring the Club into disrepute. The Membership Secretary shall inform each candidate in writing of the candidate's election or non-election. He/She shall furnish the candidate with a copy of the Articles, Club Rules and Club Bye Laws and Bristol Water Regulations and shall make request for such payments as are necessary.

3.16 Appeal against refusal to elect

Candidates may appeal against a refusal to elect them to Membership by writing to the Membership Secretary. Such appeals shall be heard by the General Committee at the next scheduled committee meeting and decided upon by a simple majority of votes of those members present and voting. The General Committee does not have to give a reason for refusal of membership.

3.17 Payment of Fees upon Election

Upon election a candidate shall pay within one calendar month such entrance and other fees as shall be requested. In default of such payment the election shall be void unless sufficient cause for delay can be shown.

3.18 Cessation of Membership

A Member shall cease to be a Member in any of the following events:

- a) On his notifying the Membership Secretary in writing of his intention to resign, provided such Member shall be liable for all subscriptions for the Club year in which such intention is notified together with all arrears of subscriptions. The rights of such a Member shall cease on such notification being received by the Membership Secretary.
- b) If the entrance fee or any subscription (in whole or in part) to the Club shall not be paid within one calendar month of falling due despite a written reminder from the Membership Secretary, Secretary or Treasurer addressed to the last known address of such Member, provided that the General Committee may, at their sole discretion, reinstate any such Member upon payment of arrears. No Member whose fees are in arrears (in whole or in part) may enter any club event or regatta or (if applicable) vote at any General Meeting.
- c) On Bristol Water cancelling the Membership Card of such a Member pursuant to the Bristol Water Regulations.
- d) On his failing on three consecutive occasions to perform the duties which have been allocated to him as a Member.
- e) Any person ceasing to be a Member shall forfeit all claims upon the Club and its property and no proportion of his/her entrance fee or annual subscription shall be returned.
- f) On a Member ceasing to be a Member in any of the foregoing events the members of the family (of which that Member is the lead adult) shall cease to enjoy the facilities of the Club.
- g) Former Members desirous of rejoining the Club may be allowed to do so by resolution of the General Committee by a simple majority of the members present and voting at the meeting.

3.19 Suspension and Expulsion of Members

The General Committee shall have the power to call any Member to appear before it to discuss any matters relevant to the Club including a prima facie case of refusal or neglect to comply with these Club Rules, the Club Bye Laws or the Bristol Water Regulations or any other act or omission which could be unworthy of a Member or injurious or harmful to the Club. Notice to attend a meeting of the General Committee shall be dispatched to the Member concerned at the last known address stating the details of the matters or allegations to be discussed and the place and time at which the meeting will take place at least 21 days in advance of the date of the meeting. The Member may elect to bring one observer and/or make such representations in writing in defence of the matters of concern to the General Committee. After hearing and/or reading the evidence which may be reasonably available to it the General Committee shall take such action as it thinks fit including suspension or expulsion of the Member. The General Committee shall have absolute and unfettered discretion in applying this Club Rule and its decision shall be final and conclusive.

Appeal against termination or non-renewal of membership may be made to the Members by submitting a written notice to the Secretary, who shall upon receipt of such a notice, include the appeal on the agenda for the next General Meeting.

Any person who has been expelled from Membership shall not be entitled to have any part of their fees refunded and must immediately return any trophy or trophies held together with any other Club property including keys and any boat on the Club's premises which is owned by such person must be removed by such person within 14 days of the date of such expulsion.

Upon expulsion of a Member, the General Committee may dispose of the Member's boat and/or trailer in accordance with Club Rule 3.18 unless it has been removed from the Club's premises within 14 days of the date of such expulsion.

3.20 Non Payment of Fees

If, at any time, any Fees payable to the Club by any Member or former Member shall be one month or more in arrears and a boat and/or trailer and/or any other property of a Member or former Member remains upon the Club premises then that Member or former Member shall remove the boat and/or trailer and/or any other property from the Club immediately. If the Member or former Member fails to remove the boat and/or trailer and/or any other property then the General Committee may:

- a) move the boat and/or trailer and/or any other property to any part of the Club premises without being liable for any loss or damage howsoever caused;
- b) give two months` notice in writing by registered post to the Member or former Member at his last known address as shown in the register of Members and then either:
 - i) sell the boat and/or trailer and/or any other property and deduct any monies due to the Club from the net proceeds of sale before accounting for the balance (if any) to the Member or former Member; or
 - ii) if the boat and/or trailer and/or any other property is unsaleable, dispose of the boat and/or trailer and/or any other property in any manner the General Committee may think fit and deem the cost of doing so and any arrears to be a debt owing to the Club by the Member or former Member; and
- c) the Club reserves the right to charge storage for the boat and/or trailer and/or any other property until such time as the owner collects the boat and/or trailer and/or any other property or until notice has been served under Club Rule 3.20.

PROVIDED ALWAYS THAT proper evidence is available to show that all reasonable steps have been taken to trace a Member or former Member and that, when and if the boat and/or trailer and/or any other property is sold, if the Club is unable to account to the Member or former Member for the balance of the proceeds of sale, then the balance of the proceeds of sale shall be placed upon bank deposit account and retained against the eventuality of a claim by the owner (whether he be the said Member or former Member or otherwise) for a period of six years at which time it will be forfeited and will be the property of the Club. The Club will not be a trustee of the money and will not be liable to pay interest on it.

3.21 Lien

In addition to Club Rule 3.20, the Club shall at all times have a lien over Members` or former Members` boats and/or trailers belonging to Members or former Members parked on the Club`s premises or other property in respect of all monies due to the Club, whether in respect of arrears of Fees or otherwise and shall be entitled to retain possession of the boat and/or trailer and/or any other property until such time as all monies due to the Club have been paid in full.

3.22 Club Duties

As a condition of Membership, all Members (except Honorary, Honorary Life, Associate Club Members (except as set out below) and Junior Members (up to the age of 18 years)) are required to undertake the duties of Officer of the day, Assistant Duty Officer, Race Officer, Assistant Race Officer or Rescue Helm at the Club.

The Members required to undertake duties include:

- a) any adults who are Family Members (in addition to the "lead adult") if that adult member of a family grouping sails more than six times in each Club Year or notifies the Club that he/she intends to do so;
- b) any persons who are Retired Family Members (in addition to the "lead Member" of that Retired Family grouping) if that person sails more than six times in each Club Year or notifies the Club that he/she intends to do so; and

- c) any adults who are Group Members (in addition to the "lead official") if that person sails more than six times in each Club Year or notifies the Club that he/she intends to do so,

and such persons are required to undertake the duties of Officer of the day, Assistant Duty Officer, Race Officer, Assistant Race Officer or Rescue Helm at the Club.

Social Members may be required to undertake occasional bar duties.

These duties are allocated on a rota basis. Failure to carry out a duty without good cause may result in such penalty and re-allocation of the duty as the General Committee shall at its discretion decide. Failure to accept the penalty or comply with the re-allocated duty may result in expulsion from the Club at the discretion of the General Committee. However, other than mandatory duties allocated on a rota basis by the Duties Secretary, additional duties for Open Events, Evening Racing, manning the bar, or for Members reaching the age of 75, are treated as voluntary duties and may be undertaken by Members if they so declare or agree.

Those Members who sail in the Wednesday evening racing series will also be required to undertake duties in respect of that series.

3.23 Damage to Club Property

A Member shall not knowingly remove, injure, destroy or damage any property of the Club including (without limitation) club boats, sails and equipment and shall make restitution of the same if called upon to do so by the General Committee or by the Secretary upon instructions of the General Committee.

3.24 Exhibition of Notices

A Member shall not cause any communication in whatever form to be exhibited on the official Club notice board without permission of the Secretary.

A Member shall not post anything which is, or which is reasonably likely to be regarded as, offensive or defamatory of any person on any website of the Club or on any part of the Club Premises including without limitation on any Club notice board.

3.25 Complaints procedure

All complaints from Members must be in writing and sent to the Secretary with minimum delay. The Secretary will maintain all notes appertaining to the current complaint and present such details to the General Committee for resolution. The complainant may be invited to attend the said meeting.

In the event that the complainant is dissatisfied with the outcome of his complaint the board of directors will appoint a suitable arbitrator whose decision shall be final and conclusive.

3.26 Incidents

All incidents whether relating to health and safety or any other reason whatsoever must be reported to the Duty Officer and recorded in the log book.

4 RIGHTS AND PRIVILEGES OF MEMBERSHIP

4.1 The rights and privileges of each class of Membership shall be as follows, subject in each case to the provisions of the Articles and these Club Rules and Club Bye Laws:

- a) Full Members, Family Members, Retired Single Members, Retired Family Members, Group Members, Junior Members, Student Members, Honorary Members and Honorary Life Members shall have full use of all the Club facilities but Group Members and Social Members shall not be entitled to use any of the boats owned by the Club;
- b) Social Members shall have the use of the Clubhouse only;

- c) Temporary Members shall have full use of the Club facilities, but they:
 - i) shall have no right to bring guests to the premises of the Club;
 - ii) shall not be entitled to use any of the boats owned by the Club;
 - iii) shall have no right to take any part in the management of the Club;
 - iv) are deemed to have notice of and impliedly undertake to comply with the Articles and these Club Rules and Club Bye Laws; and
 - v) shall be liable to be expelled from the Clubhouse and/or prohibited from using the club facilities if, in the opinion of the General Committee, they have not reasonably complied with the conditions set out in the Articles and these Club Rules and Bye Laws in force from time to time.
- d) The ability of each class of Membership to vote at General Meetings is set out in Club Rule 3.

4.2 Applicants for Membership whose applications have not yet been approved shall have no rights or privileges whatsoever in relation to the use of the Club facilities.

5 ENTRANCE FEES AND SUBSCRIPTIONS

5.1 Generally:

- a) There shall be entrance fees and annual subscriptions of such sums as the General Committee may from time to time prescribe.
- b) The entrance fee, first annual subscription and other charges shall be paid on election and thereafter on the 1st day of March (or the first day of the calendar month preceding the month in which the Club year commences).
- c) Existing Members shall be eligible to renew their Membership of the Club each year.
- d) New applicants who have previously been Members of the Club will not be required to pay entrance fees.
- e) Members who wish to obtain a key to the entrance gate must pay a deposit, as decided upon by the General Committee from time to time, which will be returned to the Member when they return the key to the Membership Secretary on leaving the Club. Keys must be returned to the Membership Secretary within 3 months of a Member leaving the club, after which time the key deposit will be surrendered to the Club and become the property of the Club.
- f) For those Members wishing to use their own boats on the water or premises controlled by the Club, an annual boat permit fee, which shall entitle a Member to sail or otherwise propel his or her own boat on the water available to the Club.
- g) Any person who becomes a Member after the first day of October in any year shall pay half the annual subscription fee applicable for that year.
- h) Any person who becomes a Member after the first day of February in any year shall not be required to pay any annual subscription in respect of the period between becoming a Member and 31 March in that year, but they shall be required to immediately pay the entrance fee.

5.2 Members Addresses

Every Member shall furnish the Membership Secretary with an up to date postal address, e-mail address and telephone number which shall be recorded in the register of Members and any Notice sent to either addresses shall be deemed to have been duly delivered.

6 OFFICERS

6.1 Officers of the Club

The Officers of the Club shall consist of:

- a) President
- b) Vice President
- c) Commodore
- d) Vice Commodore
- e) Rear Commodore
- f) Secretary
- g) Treasurer
- h) Sailing Secretary
- i) Membership Secretary

The Flag Officers shall consist of the Commodore, Vice Commodore and Rear Commodore.

The President and the Vice President shall not have any right to vote at meetings of the General Committee or be counted in the quorum for the committee.

6.2 All Officers shall be elected annually at the AGM.

6.3 Candidates for election as Officers shall be such Voting Club Members or any adult person who is a Family Member (whether or not such person is the "lead adult" of the relevant family grouping) or any person who is a Retired Family Member (whether or not such person is the "lead Member" of the relevant retired family grouping) or any adult person who is a Group Member (whether or not such person is the "lead official" of the relevant group) whose nominations (duly proposed and seconded by other Voting Club Members in writing) and accompanied by a signed statement of his or her willingness to stand for election (and in the case of an Officer who will also serve as a director his or her willingness to be appointed as a director) have been received by the Secretary at least 21 days before the date of the AGM in each year.

6.4 Such nominations for election as Officers, together with the names of the proposer and seconder, shall be posted at the Clubhouse and on the Club's website at least fourteen days prior to the date of the AGM.

6.5 Only Voting Club Members and any adult person who is a Family Member (whether or not such person is the "lead adult" of the relevant family grouping) and any person who is a Retired Family Member (whether or not such person is the "lead Member" of the relevant retired family grouping) and any adult person who is a Group Member (whether or not such person is the "lead official" of the relevant group) shall be eligible to stand for election as Officers. An Officer who is also to be appointed as a director shall be appointed in accordance with Article 5. Only one ordinary resolution passed at a General Meeting shall be required to effect his or her appointment as an Officer and as a director.

6.6 An Officer who will not be appointed as a director shall be appointed in accordance with Article 6.

6.7 If there is more than one valid nomination for any office the election in respect of that office shall, if the relevant officeholder will not also be appointed as a director, be by ballot and if the number of votes cast for any two candidates shall be equal the Chairman of the AGM shall have a second or casting vote.

6.8 No Member shall hold one particular office for more than three consecutive years. However in the event of there being no other candidate(s) forthcoming at the AGM, and subject to the concurrence of the board of directors, the relevant member, other than the three Flag Officers, may be asked to continue in office for up to 2 further years, making a total of 5 years in one post.

6.9 The Secretary shall:

- a) keep a register of Members` names, postal addresses, e-mail addresses and telephone numbers, including the class of Membership for each Member;
- b) conduct the correspondence of the Club;
- c) keep custody of all Club documents;
- d) keep full minutes of all directors` meetings and general meetings (including AGMs) and all minutes shall be confirmed and signed by the appropriate chairman upon the agreement of the directors, Voting Club Members, or relevant committee (as appropriate) at the next following directors` meeting, General Meeting, or relevant committee meeting;
- e) administer such insurance policy or policies as may be needed fully to protect the interests of the Club, its directors, Officers, employees and Members; and
- f) maintain any such certificates or registrations, and complete any such non-financial returns as may be required by law.

6.10 The Treasurer shall:

- a) cause such books of account to be kept as are necessary to give a true and fair view of the state of finances of the Club, in compliance with all legal requirements applicable to companies;
- b) cause all returns as may be required by law in relation to the accounts of the Club to be rendered at the due time; and
- c) prepare an annual report and accounts as at 31st March in each year and cause such report and accounts (as necessary) to be audited at least once annually and shall then cause the same to be exhibited in the Clubhouse and placed on the Club`s website for at least fourteen days before the date of the next AGM.

7 DIRECTORS

7.1 The board of directors shall consist of the President, Vice President, Commodore, Vice Commodore, Rear Commodore and not more than two persons (who shall be Voting Club Members or adults who are Family Members (whether or not such person is the "lead adult" of the relevant family grouping) or persons who are Retired Family Members (whether or not such person is the "lead Member" of the relevant retired family grouping)) elected at the AGM each year to hold office until the termination of the next following AGM.

7.2 The directors may at any time appoint any individual who is either a Voting Club Member or an adult who is a Family Member (whether or not such person is the "lead adult" of the relevant family grouping) or an person who is a Retired Family Member (whether or not such person is the "lead Member" of the relevant retired family grouping) to fill a vacancy in their number or (subject to the maximum stated in Club Rule 7.1) as an additional director, but a person appointed by the directors holds office only until the next AGM.

7.3 If the number of candidates for election as directors at any AGM is equal to or less than the number of vacancies to be filled then each candidate shall be put forward for election as a director of the Club. A separate ordinary resolution shall be proposed in respect of the election of each such person.

7.4 If the number of candidates for election as directors at any AGM is greater than the number of vacancies to be filled then there shall be a ballot. If the ballot fails to determine the directors to

be appointed because of an equality of votes, the candidate or candidates to be elected shall be determined by lot.

7.5 The directors shall meet at least twice during each Club Year making such arrangements as the conduct, place of assembly and holding of such meetings as they wish, in accordance with the provisions of the Articles.

7.6 The quorum for meetings of directors shall be four directors.

8 COMMITTEES

8.1 General Committee

The General Committee shall consist of the Commodore, Vice Commodore, Rear Commodore, Secretary, Treasurer, Sailing Secretary, Corporate Group Representative, Membership Secretary, the Social Secretary, the Duties Secretary, the Health and Safety Representative and not more than five additional adult Members of the Club.

The President and Vice President shall have the right to attend meetings of the General Committee but shall not have any right to vote at such meetings or be counted in the quorum.

Each member of the General Committee has one vote.

The General Committee may invite any other Member to a meeting of the General Committee for any specific matter under discussion.

Members of the General Committee (other than (i) those members of the committee who are directors, (ii) those members of the committee who are Officers and (iii) the Corporate Group Representative) shall be elected annually as members of the General Committee by an ordinary resolution passed at the AGM.

Members of the General Committee (being those directors and Officers who sit on the General Committee and those Members elected as members of the General Committee at the AGM) shall take up office immediately following the AGM and hold office for one year.

No Member may serve more than an aggregate of nine consecutive years on the General Committee.

8.2 Quorum

Six members of the General Committee shall form a quorum except as otherwise provided by these Club Rules.

8.3 Chairman

The Commodore or in his absence a Chairman elected by those present shall preside at meetings of the General Committee.

8.4 Voting at General Committee

In the event of equality of votes cast on any resolution which, in accordance with the Club Rules, may be decided by a simple majority, the Chairman shall have a second or casting vote.

8.5 Candidates for Election to Committee

Candidates for election to the General Committee (other than those persons who are being proposed as directors or Officers in accordance with other provisions of these Club Rules and the Articles) shall be those Members of the retiring General Committee who shall offer (subject to Club Rule 8.1) themselves for re-election and any other adult Members of the Club (other than a Temporary Member) duly nominated for election as a member of the General Committee. In all cases nominations proposed by Members in writing and accompanied by a signed statement of willingness to serve must be sent to the Secretary at the address printed on the proposal form not less than 21 days before the date of the AGM.

8.6 No Contest for Election to General Committee

If the number of candidates nominated for election to the General Committee in accordance with Club Rule 8.5 is equal to or less than the number of vacancies to be filled then all candidates shall be elected if an ordinary resolution approving the election of each candidate is passed at the AGM.

8.7 Election to the General Committee by Ballot

Election of each candidate to the General Committee shall be by ordinary resolution passed at the AGM. If the number of candidates for the General Committee shall exceed the number of vacancies to be filled the election shall be by ballot and if the number of votes cast for any two candidates shall be equal the Chairman of the Annual General Meeting shall have a second or casting vote.

9 MANAGEMENT OF THE CLUB

9.1 Management

The board of directors of the Club shall delegate the day to day management and operation of the Club to the General Committee. The directors may from time to time revoke, withdraw, alter or vary the extent of such delegation.

The General Committee shall manage the business of the Club according to the Club Rules, the Articles and any instructions or directions given to them from time to time by the board of directors. In addition, the General Committee shall have the power from time to time to permit the hire of the Clubhouse subject to (i) such terms and conditions as the General Committee may determine and (ii) the terms of the lease between the Club and Bristol Water.

9.2 Powers to make Club Bye Laws

The General Committee shall have power to make, amend or rescind such Bye Laws as they from time to time think necessary for the management of the Club. The posting of a notice in the Club shall be deemed sufficient notice to a Member of any amendment, revision or issue of any Bye Law.

Any case arising which is not provided for by these Club Rules or Bye Laws of the Club shall be referred to the board of directors whose decision shall be final.

9.3 Sub-Committees of the General Committee

There shall be four Sub-Committees of the General Committee as set out below:

a) Sailing Committee

The Sailing Committee shall be appointed by the General Committee and shall consist of the Vice Commodore, who shall be the Chairman, Sailing Secretary, Principal Race Officer, Bosun, representatives nominated by each class of dinghies regularly participating in Club Races or activities and such other adult Members as the General Committee thinks fit. It shall be responsible for:

- i) The management of the Club Races.
- ii) Preparation of sailing programmes.
- iii) Sailing Instructions.
- iv) All club training programmes.
- v) Handicapping.
- vi) All aspects and matters relating to club sailing.

- vii) The procurement, placement and maintenance of all race marks, flags and boundary buoys.
- viii) It shall present a report at the AGM.
- ix) Maintaining expenditure within their agreed budget.
- x) Management of the Club's rigid inflatable boats and committee boats.

b) House and Grounds Committee

The House and Grounds Committee shall be appointed by the General Committee and consist of the Rear Commodore who shall be the Chairman and up to six adult Members. It shall be responsible for the following matters:

- i) Domestic facilities in the club, Club Bar, Club Galley, Car parking, access roads, slipways etc.
- ii) Structural alterations and maintenance of Club premises.
- iii) Expenditure on maintenance of Club property replacement and renewals.
- iv) Health and Safety matters.
- v) It shall present a report at the AGM.
- vi) Maintaining expenditure within their agreed budget.

c) Advisory and Finance Committee

This Committee will consist of the President, Vice President, and Commodore who shall be Chairman, Vice Commodore, Rear Commodore, Secretary, Treasurer and the Directors. It shall be responsible for the following matters:

- i) Advising on the administration and investment of the Club funds.
- ii) Monitoring of all income and expenditure.
- iii) Review of all charges made to Members by way of services facilities and subscriptions. The board of directors shall be informed of any changes recommended.
- iv) It shall have the power to deal with any matter delegated to it by the General Committee and have authority to decide any emergency matters for and on behalf of the General Committee.
- v) It shall liaise with Bristol Water on any matter upon which it may be instructed.

d) Social Committee

This Committee shall consist of the Social Secretary who shall be Chairman, the Newsletter Editor both of whom shall be appointed by the General Committee and up to three other adult Members appointed by the General Committee. It shall be responsible for all social events and for the production of a newsletter for distribution to the Membership at intervals decided by the General Committee.

9.4 Disclosure of Interest to Third Parties and to the Club

- a) A Director, a Member of the General Committee or of any other Committee or any Officer of the Club shall disclose to third parties when transacting business for the Club that he or she is so acting in that capacity and on behalf of the Club.

- b) Unless specifically authorised in writing by the board of directors (or as evidenced by its approved minutes of its meetings) no Member of the Club or of the General Committee or of any other Committee or any Officer or any Director shall have authority to bind the Club.
- c) No Member or any spouse or any other immediate member of any Member's family or household shall on any pretence or in any manner receive any profit, salary, emolument or other financial benefit from any business dealings with the Club unless the Member shall first have disclosed to the board of directors the nature of the financial or personal interest of the Member and also where the board of directors or the General Committee has nevertheless authorised the transaction or business dealing concerned to proceed. Such a provision shall not preclude the reimbursement of expenditure incurred with the prior authority of the board of directors or the General Committee.
- d) No Director, Officer or Member shall give an undertaking or make a commitment, financial or otherwise, on behalf of the Club, or seek to involve the name and/or reputation of the Club in any action, event or other occasion without the specific agreement of the board of directors in writing.

9.5 Minutes

- a) The board of Directors and the General Committee shall keep formal minutes of their meetings and copies shall be displayed in the Clubhouse immediately following approval. The Secretary shall keep custody of full minutes of all meetings of the board of Directors, Club committees and Sub-Committees.
- b) In the event that a particular minute is of a personal nature or of some matter requiring discretion then such minute may be erased from within those displayed and a note added to that effect. A Voting Club Member wishing to have access to that minute may do so by making a request to the Secretary. The minute is to be reinstated in the approved minutes which are retained by the Secretary for record purposes.

10 BAR

10.1 Purchase and Supply of Excisable Goods

The purchase for the Club of excisable goods and the supply of the same upon Club premises shall be exclusively and solely under the control of the directors or of a special committee appointed by the directors. Intoxicating liquor may only be sold for consumption on the Club premises to persons over the age of 18 years who are entitled to use the Club premises in accordance with the Articles, the Club Rules or the Club Bye Laws. No Junior Members under the age of 18 may purchase or attempt to purchase intoxicating liquor within the Club premises nor may any Junior Members under the age of 16 years purchase tobacco or cigarettes within the Club premises.

10.2 Hours of Sale of Excisable Goods

The directors shall cause the bar in the Clubhouse to be opened (subject to terms of the Clubhouse certificate) at convenient times (and such times shall be prominently exhibited in the Clubhouse) for the sale of excisable goods to persons stated in Rule 10.1, PROVIDED THAT guests' names and addresses and the name of their introducer shall have been entered in the guest book upon entry to the Clubhouse.

10.3 Profits from the sale of Excisable Goods

No person shall take a commission, percentage or other such payment in connection with the purchase of excisable goods for the Club. Any profit deriving from the sale of such goods shall (after deduction of the costs of providing such goods for the benefit of the Club) be applied to the provision of additional amenities or the purchase of property to be held in trust for the benefit of the Club.

10.4 Accounts relating to excisable goods

Proper accounts of all bar purchases and receipts shall be kept and presented to the Treasurer and such information as the Secretary or Treasurer may require shall be furnished to enable any statutory return or statement and the payment of excise or other duty or tax to be made.

10.5 The bar in the Clubhouse will be open at such hours as may be decided subject to any restrictions imposed from time to time by the Licensing Authority.

11 GUESTS IN THE CLUB

11.1 Guests

Members may on payment of such fees as the General Committee shall from time to time decide introduce guests. Such Guests must at all times be accompanied by the Member introducing them. Guests must be introduced to the officer of the day who will enter their names and addresses in the visitors' book.

11.2 Categories of Guests

There shall be the following categories of Guest:-

- a) Ordinary Guest
- b) Crewing Guest
- c) Sailing Guest (In Members boat)
- d) Sailing Guest in own boat.

The times and frequency that these categories of Guest shall be allowed to visit the Club will be laid down by the General Committee. Before using the facilities of the Club, Guests in Category (d) must be authorised by the Member acting as officer of the day of the Club on the relevant day. Sailing Guests must comply with the sailing Instructions and rules of the Club. Guests sailing their own boats must comply with the insurance requirements of the Club.

11.3 Competitors in Club Races, Open Meetings or Training Events

Any person who is a competitor, crew or official in any race or event sponsored by or on behalf of the Club is entitled to use the Club premises and to purchase intoxicating liquor for consumption on the premises by such person or his guest, within a period of 24 hours before and after the race in which they are competing or event in which they are taking part. All such visitors' names are to be entered into the appropriate register on every occasion on which they are present on club premises.

11.4 Power to expel those admitted under Rule 11.3

The Secretary or any other person who has received authority of two Members of the General Committee may on reasonable grounds expel temporarily or permanently any person whose only right to use of the Club is under Rule 11.3.

12 ALTERATION TO CLUB RULES

12.1 Any alteration or addition to the Club Rules must be authorised by ordinary resolution passed at a General Meeting of the Club.

12.2 Any alterations or additions to the Club Rules enacted in accordance with the Articles shall be binding on all Members.

13 CONTROL OF BOATS AND EQUIPMENT

13.1 Power of General Committee to impound, move, disable or have boats and equipment removed from the boat park

- a) The General Committee shall have the power to move, impound, disable or to require any Member to remove from the Club premises and from the premises of Bristol Water any dinghy or part of a dinghy or any equipment or chattel whatsoever (any such dinghy, equipment, trailer or chattel being hereafter referred to as 'the article') in the event of any of the following circumstances:
 - i) Within 28 days of cessation of his/her membership
 - ii) If the article is unusable or unsuitable.
 - iii) Continued failure of the member to identify his/her article with a current identification plaque in pursuant to Bye Law 7
 - iv) Moving an article to make maximum use of available boat spaces
- b) A resolution recorded in the Minutes of a Meeting of the General Committee at which there is a quorum that the General Committee or a majority of them are satisfied that the article is unusable or unsuitable shall be conclusive evidence of that fact.
- c) The power given to the General Committee by sub-clause 13.1(a) aforesaid shall be exercised by Notice in writing sent to the person who has ceased to be a Member or to whom the article belongs by ordinary post at his last known address. Such notice is hereinafter referred to as a 'Notice of Removal'.
- d) If no mark or sign by which the owner of the article can be identified appears on the outside of the article when it first comes to the attention of the General Committee Notice of Removal shall be deemed to have been sent if a Notice referring to the article in such terms as the Secretary shall decide is displayed in the Club premises.
- e) If the article shall not have been removed from the Club premises or the premises of Bristol Water within 21 days of the Notice of Removal being sent or within 28 days of the Notice being displayed at the Club premises, the General Committee shall have the following powers:
 - i) To offer the article for sale in the Club premises and to accept the best offer received for the article within 21 days of the offer being exhibited.
 - ii) To destroy the article or appropriate it for the benefit of the Club if no such offer is received within such period.
 - iii) To deduct any amounts outstanding to the Club for unpaid fees, charges or subscriptions from the proceeds of sale.
 - iv) To appropriate the balance of the proceeds from the sale for the benefit of the Club if not claimed within 6 years of such sale. The Club will not be a trustee of the money and will not be liable to pay interest on it.
- f) No claim for damages or other loss shall lie against the Club or the General Committee or any Member, Officer or Director, agent or servant of the Club arising out of any act or omission in the exercise or purported exercise of the powers conferred by this Rule (including any failure to comply with the terms hereof).
- g) The rights and powers set out in this Club Rule are in addition to the rights and powers which arise under or in connection with Club Rule 3.18 (Non Payment of Fees).

14 INTERPRETATION

The Members acknowledge that these Club Rules and Club Bye Laws constitute a legally binding contract to regulate the relationship of the Members with each other and the Club.

The decision of the board of directors of the Club upon any question of the interpretation of these Club Rules or the Club Bye Laws shall be final and binding upon the Members.

SCHEDULE 1

CLUB BYE LAWS

1 LIABILITY

- 1.1 All persons using the Club or Chew Valley Lake do so entirely at their own risk.
- 1.2 Sailing can be dangerous. It is the responsibility of each Member to assess the prevailing weather conditions and to decide whether he or she or in the case of an adult who is the lead adult of a family grouping his or her children is or are competent to sail in those conditions. Neither the Club nor person on duty at the Club will in any circumstances be responsible for making that decision which remains the sole responsibility of the Member concerned . You must use your own judgment to make this decision. You must be aware of your own limitations and sail within them.
- 1.3 It is also your responsibility to ensure that your dinghy is in good working order and that you are suitably clothed.
- 1.4 NEITHER THE CLUB NOR ANY PERSONS (WHETHER MEMBERS OR NOT) ASSISTING BY CARRYING OUT DUTIES ON BEHALF OF THE CLUB OR ITS MEMBERS, TEMPORARY MEMBERS OR VISITORS, CAN BE HELD RESPONSIBLE FOR ANY LOSS, DAMAGE OR INJURY HOWSOEVER CAUSED WHILE ON CLUB PREMISES OR ON CHEW VALLEY LAKE UNLESS CAUSED BY THE PROVEN NEGLIGENCE OF THE CLUB .
- 1.5 Nothing in these Club Bye Laws shall limit or exclude the Club's liability for death or personal injury caused by its negligence or the negligence of its agents or subcontractors (as applicable) or shall exclude any liability or responsibility which cannot lawfully be excluded.

2 RACING

All races shall be under RYA and ISAF rules which may be amended by the Sailing Committee.

3 HANDICAPPING

The Sailing Committee shall be responsible for all handicapping in all races and their decision shall be final.

4 BUOYANCY AIDS

Members shall be responsible for ensuring that all occupants of their boats wear buoyancy aids in accordance with and as provided by Regulation 4.4 of the Bristol Water Regulations. Parents or guardians are responsible for ensuring that buoyancy aids are worn by children under the age of 11 if allowed to walk/play at the water's edge.

5 BOAT BUOYANCY

All boats must have positive buoyancy sufficient to support both craft and crew. No boats shall be used which are not of an acceptable standard and which are not to the satisfaction of the Sailing Committee. The Sailing Committee reserves the right to prohibit the use of any item or type of boat as it may think fit.

6 INSURANCE OF BOATS

All boats shall be insured against third party risk to a minimum as shall be laid down by the General Committee and specified on the current Craft Details Form.

7 BOAT REGISTRATION

All boats (and sailboards during their season, see Bye Law 17 below) must, each year, be registered at a fee laid down by the General Committee. A plaque displaying the Member's membership number will be issued by the Membership Secretary and shall be displayed on the

boat as directed by the General Committee. Boats not displaying a current plaque on their hull shall be deemed not to be registered and will not be allowed to be launched or used at Chew Valley Lake. Nor shall they be entitled to a place in the dinghy park or the undercover boat storage.

8 SAFETY

ALL MEMBERS AND TEMPORARY MEMBERS SAIL AT THEIR OWN RISK AT ALL TIMES. No sailing may take place unless the safety boats are launched and manned in accordance with the current safety policy. Two safety boats must be available at all times. Members are entirely responsible for their own safety and that of their children and guests at all times when they are on the water. Safety boats are provided to offer auxiliary assistance in case of emergency and not to absolve members from their own personal responsibilities. No sailing may take place unless the Club Burgee is flown from the Club flag mast. When the code flag 'W' is flown from the Club flag mast wet or dry suits must be worn.

9 SAFETY BOATS

Two safety boats should be launched. Safety boats should be manned by 2 persons, one of whom should be a recognised helm and one in suitable clothing to enable him to become fully immersed. Manning levels should be as stated in the current safety policy of the Club. Children under the age of 16 will not be permitted to man safety boats.

10 USE OF CLUB BOATS

No member may use any boat owned by the Club without the permission of the Member acting as Officer of the day or the Member delegated to be in charge of such Club boats except in an emergency for rescue purposes. Group Members, Social Members and Temporary Members shall not be entitled to use any of the boats owned by the Club.

11 CAR PARKING

Cars may only be parked in areas designated for such parking so as not to cause an obstruction to other cars or to the approaches to the Club premises.

12 DINGHY PARK AND STORAGE

- 12.1 Any member wishing to keep a boat on the Club premises shall apply to the Dinghy Park Manager who will allocate a berth.
- 12.2 When a boat is jointly owned it shall be deemed to be kept at the Club by one of its joint owners only, who shall be so nominated in the application for consent.
- 12.3 A member ceasing to keep a boat at the Club or exchanging one boat for another shall inform the Dinghy Park Manager and the Membership Secretary.
- 12.4 Charges for the undercover_boat storage will be at the rate laid down by the General Committee. This storage is primarily for boats of wood construction. Boats constructed of other materials may only be admitted at the discretion of the General Committee.
- 12.5 Subject to availability:
 - a) A full member may be allocated one boat space in the dinghy park.
 - b) Family members may be allowed two.
 - c) Retired family members may be allowed two.
 - d) A Junior member may be allowed to keep one boat at the Club.
 - e) A Corporate member may be allowed to keep no more than six boats at the Club.
- 12.6 It is a condition of the Lease that the Club grounds shall at all times be kept in an orderly state and free from litter. No loose gear is allowed in the dinghy park unless stowed in boats. It is

each Member's responsibility to ensure that their allocated boat park space(s) are kept tidy and free from weeds and long grass.

12.7 It is the Member's responsibility to ensure that boats are securely tied down. Tying down wires are only provided as an aid to members. The Club will not accept any liability for any damage or loss due to the failure, damage, or breakage of the wires whatever the cause. Members may provide their own tying down fixings with the approval of the House and Grounds Committee. The Club reserves the right to move any boat from its allotted position without notice and for whatever reasons.

12.8 If a member vacates his boat park space for more than 3 months without prior notice to the boat park manager the space could be re-allocated. When the member wishes to return the boat to the dinghy park, an alternative space will be made available at the first opportunity.

13 SECURITY

It is the duty of a Member to ensure that the Club premises are locked when, on leaving, no other Member is on the premises.

14 BIOSECURITY– PREVENTION OF THE SPREAD OF INVASIVE NON-NATIVE SPECIES

The Club and Bristol Water are committed to the prevention of the spread of invasive species. Members and visitors should adhere to the Environment Agency and RYA guidelines -
CHECK CLEAN DRY:

Before travelling to and launching at Chew, Members and visitors should take all reasonable measures to:

- a) CHECK for plant material and animal species (e.g. shrimp, zebra mussel);
- b) CLEAN - wash boats, launching trolleys and kit; and
- c) DRY - for as long as possible, at least 2 days.

After racing/sailing visitors may have to CHECK and CLEAN before leaving the site.

15 OTHER BUSINESSES

Members may not engage on business activities on the Club premises without the express permission of the General Committee. Such authority must be displayed on the Club notice board.

16 TEACHING

The Club is an R.Y.A. recognised teaching establishment and all activities associated with teaching must be authorised by the General Committee and controlled by the Sailing Committee.

17 SAILBOARDING

Sailboarding is permitted on the lake during the close season as noted on the sailing calendar and is available only to Members who otherwise register and sail a dinghy at the Club. Sailboards are only permitted to remain on Club premises during the sailboard season and must be kept in the owner's boat space. Sailboards not displaying an authorised and current Club plaque (in accordance with Bye Law 7) will be deemed not to have been registered and may be removed.

18 KEELBOATS

Dispensation to Regulation 5 of the Bristol Water Regulations is limited to the Flying Fifteen, 2.4 metre class and CLADS boats.

19 ORGANISED WATERBORNE ACTIVITIES

All organised waterborne activities arranged by a member for other members and/or visitors must be discussed and agreed with the Sailing Committee prior to the event, and endorsed by the General Committee.

20 CASUAL SAILING

In general, casual sailing will be permitted whilst 'Open Meetings' are taking place. Exceptions are solely at the discretion of the Race Officer on the day and will be dependent upon the conditions prevailing.

21 FLEET STATUS

21.1 Any class of dinghy or keelboat that qualifies to sail at the Club may be given fleet status if that class has a turnout of 3 or more boats in each race, in 50% plus one of the Sunday Series Events (not including the Admirals Chase) held at the Club in any year. The allocation of Fleet Status will be reviewed annually in October by the Sailing Committee and be recommended for endorsement by the General Committee.

21.2 Classes of boats with Fleet Status shall have the following privilege.

- a) A Fleet Captain with a seat on the Sailing Committee.
- b) An exclusive Open Meeting (as of right) each year.
- c) Their own flight (start) in series racing, where this is considered appropriate.
- d) Their own notice board in the reception room.
- e) Prizes for series results exclusive to that class.

21.3 Open Meetings Allocation. Open Meetings shall be granted (as of right) to Classes within the Club that have Fleet Status. All other Open Meetings, Championships or Special events shall be granted only by a majority vote of the Sailing Committee.

21.4 In the event of there being an absence of one or more of the scheduled duty team then the following shall apply:

- a) **On race days** the Duty Back-Up Fleet system shall be applied and the individual fleets shall be: the Laser Fleet, the Solo Fleet, the Flying Fifteen Fleet, the A and B Handicap Fleet.
- b) The Sailing Committee shall provide scheduled dates for each back-up fleet in each sailing year and shall take into account the numbers of boats that are normally sailed in each fleet and weight the schedule accordingly.
- c) **On casual sailing days** the 'Buddy System' shall apply whereby the assembled members will determine amongst themselves who will provide the necessary cover; usually on a shared basis. Whilst it may be acceptable to sail without a Duty Officer or Assistant Duty Officer being present, no sailing shall take place unless there are two safety boats launched and manned in accordance with the current safety policy of the Club.

22 VISITORS AND GUESTS

22.1 Members shall enter the names of all guests in the guest book. Not more than three guests may be introduced in any one day and the same guest may not be introduced more than six times in any calendar year.

22.2 A member of any club affiliated to the Royal Yachting Association (a list of which is published by the Royal Yachting Association) may be authorised to use the Club facilities by any director. Such authorisation shall specify the dates on which that person may use the Club facilities.

23 YOUNG MEMBERS ON THE CLUB PREMISES

Any young family member or junior member aged 15 years or under on the 1st April must be accompanied on the Club premises by a parent or guardian or be in the care of a senior Voting Club Member who has accepted the responsibility for the young person.

24 LOST PROPERTY

All soiled garments, including undergarments, socks and old dinghy footwear will be ‘black sacked’ and then placed in the waste bin. Other abandoned sailing gear etc. that is deemed fit for further use will be placed in the Lost Property Department for three months after which time it will be donated to or sold to another Member.

25 LIMIT ON MEMBERSHIP

In accordance with the terms of the lease the membership is limited to 550 members. However, by agreement with Bristol Water, Corporate Groups, Junior Membership and Associated Membership increases this Membership total from 550 to 629. The categories of Membership and numbers of members allocated to each category by the board of directors are as follows.

Full Member	}	
Family Member		
Retired Single Member		
Retired Family Member		529
Group Member		15
Honorary Member		15
Honorary Life Member		5
Junior and Student Member		50
Social Member		15
Total		629

26 ALTERATIONS

The General Committee may alter these Bye Laws at any time. In addition, the Secretary and any two Flag Officers acting together may make a temporary change, provided that the action is referred to the General Committee for approval, amendment or cancellation at the next meeting of the General Committee.

27 INTERPRETATION

The decision of the General Committee upon any question of the interpretation of these Bye Laws shall be final and binding upon the Members.

SCHEDULE 2

GROUP MEMBERSHIP RULES

1 GROUP MEMBERSHIP

1.1 There shall be the following categories of membership with power to vote as Club Rule 3.3.

- a) Junior Group Membership for Schools, School Sailing Associations, Youth Clubs, Scout Groups and any other Group concerned with young people under the age of 18.
- b) Senior Group Membership for Further and Higher Education establishments concerned with young people over the age of 18, Universities, Disabled Persons Group, or other Association or Group which the General Committee may consider acceptable.

1.2 Voting Rights

Each Group membership is entitled to one vote by a nominated representative. (Rule 3.3).

1.3 Membership Limitations

Membership is limited to a maximum of 15 Groups. Group Membership does not extend to families of Group Members, neither does it cover all the privileges of Full Membership. Group Members may not invite individual guests to the Club. Only Groups owning boats may be entitled to Membership. Junior Group adult leaders are not allowed to sail at the Club, or otherwise use the Club premises unless accompanying junior members of their group except with the written permission of the General Committee

1.4 Suspension and Expulsion of Group Members

The Club reserves the right to withhold the membership of any Group Member or any individual of a Group and to suspend their Group Membership at any time. The Club also reserves the right to take any disciplinary action against any Group Member or an individual of a Group including expulsion in the event of refusal or neglect in complying with the Club Rules, Club Bye Laws or Bristol Water Regulations, or failure to respond to instructions or attending to duties.

1.5 Club Rules, Club Bye Laws and Bristol Water Regulations

All Group Members shall comply with the Club Rules, Club Bye Laws and Bristol Water Regulations.

1.6 Membership Cards

All Group Members must supply to the Club a list of their Members. Such members must be issued with their own group Membership Cards. No person will be admitted to the Club unless in possession of a valid Membership Card signed by the owner, and which shall be produced on demand by authorised persons of either the Club and/or Bristol Water.

1.7 Group Members Addresses

Every Group Member shall furnish the Club, annually, with the names, addresses and telephone numbers of the Senior person, Officer, or Staff member(s) who are responsible for their Group. The Club is to be notified immediately of any change.

1.8 Boat Registration

- a) All boats must, each year, be registered at a fee laid down by Bristol Water. A current plaque displaying the Group Membership number and issued by the Club shall be displayed on the boat as directed by the Club in accordance with Bye Law 7. Any boat changes must be notified to the Club.

- b) Individuals of a Group who have their own boats and who wish to sail at Chew Valley Lake must apply to join the Club as Members through the normal channels.

1.9 Group Members' Boats

- a) A maximum of 6 boats only per Group Membership is permitted.
- b) All boats must be maintained in a seamanlike and seaworthy condition. The Club reserves the right to prohibit the use of any item of equipment or boat as it may think fit.
- c) Group members wishing to keep boats on the premises shall apply to the Dinghy Park Manager who, subject to availability, will allocate berths.

1.10 Responsibility

The senior person, officer or staff member nominated shall be answerable to the Club for all matters relating to their Group Membership.

1.11 Gate Keys

The number of gate keys issued to Group Members is entirely at the discretion of the General Committee and are to be held by nominated persons only, a list of whom is to be provided to the Membership Secretary annually on payment of group subscriptions.

1.12 Signing In

Under the Bristol Water Regulations it is a requirement that all persons entering the Club must sign in at the entrance gate. All Senior Group Members must comply with this rule and sign in individually. However, Junior Group Members may be signed in by the senior person in charge, stating the number being brought in and the membership number.

1.13 Duties

Senior Group members may be required to undertake a Club duty during the year or render assistance at a regatta or open meeting if so requested.

1.14 Club Events and Activities

All Group Members are allowed to take part in Club events and activities such as open meetings, regattas, training and social functions. They are eligible to compete for trophies in Club events and attend and receive prizes. Group Members may organise their own training, team events, regattas or similar events. However, permission must first be obtained from the Sailing Committee prior to each event.

1.15 Safety

Whenever sailing is in progress the Club has to have a Duty Officer and Rescue Helm. When there is no Club organised roster for these duties any Group Member wishing to sail must arrange for such cover.

SCHEDULE 3

BRISTOL WATER REGULATIONS

1 Membership Cards and Permits

- 1.1 No person will be admitted to the Premises or the sailing area unless in possession of a valid Membership Card or Permit, signed by the holder, which is not transferable and which shall be produced on demand to any authorised representative of the Club and/or Bristol Water.
- 1.2 Access to the premises is along the road provided by Bristol Water through two gates which should only be unlocked by Members using their security key. The inner gate may be kept open provided it is manned by an authorised member of the Club. All Members are requested to ensure all gates are locked and secure at other times in their own interests as well as that of Bristol Water.
- 1.3 A Membership Card or Permit carries no right of access for Members to Woodford Lodge, other areas of Chew Valley Lake or Bristol Water's adjoining land.

2 Register

Before entering the Premises the holder of a Membership Card or Permit must sign the register provided by the Club and available at the point of entry.

3 Printed on each Membership Card and Permit will be:-

- 3.1 Regulations - This Permit/Membership Card is issued strictly subject to Bristol Water's Regulations, a copy of which is displayed in the Clubhouse and is headed 'Standing Regulations of Bristol Water plc'.
- 3.2 Cars - Cars will only be parked in the Car park provided in the Premises.
- 3.3 Sailing Days and Times:
- During the Winter sailing period, that is from the 16th September to 14th March in any year:-
- Saturdays and Sundays from 10.00 am to half an hour before sunset; Wednesdays and Thursdays from 10.00 am to half an hour before sunset.
- During the Summer sailing period, i.e. from 15th March to 15th September:-
- Saturdays, Sundays, Wednesdays and Thursdays from 10.00 am to one hour before sunset.
- The exact times will be notified to the Club by Bristol Water.
- 3.4 Sailing area - The sailing area as shown on a map on the Clubhouse Notice Board and clearly demarcated by marker buoys, set out in the water, shall alone be used for sailing purposes. Sailing outside the marked area is strictly prohibited.
- Bristol Water reserves the right to alter, reduce or limit the sailing area.
- 3.5 Bank Fishermen - No person sailing a boat (except in an emergency) shall approach within 50 Metres of any person fishing from the bank of the reservoir.
- 3.6 Beaching of boats - No boat shall beach, except on the banks of the lake adjacent to the Premises other than an emergency.
- 3.7 Cancellation of Membership Card or Permit – Bristol Water reserves the right to cancel any Membership Card or Permit at any time and will consider a Membership Card or Permit invalid, unless used in accordance with these regulations.
- 3.8 Disclaimer – Bristol Water shall not be responsible for any loss, damage or injury sustained by the holder of a Membership Card or Permit in consequence of his entering or remaining upon the premises or sailing area, engaging in sailing operations or otherwise and whether such loss,

damage or injury is occasioned by the negligence or default of Bristol Water, their representatives or Agents, or by a third party.

4 Safety Rules

- 4.1 Officer of the Day - For each sailing day an experienced adult Member of the Club shall be nominated as Officer of the Day and as such, shall be in charge of all sailing activities and responsible to the Liaison and Club Committee for ensuring that all Rules and Regulations are adhered to.

The name of the person so appointed, shall be available to Bristol Water, if requested, not later than one day preceding the sailing day so concerned.

- 4.2 Rescue Boats - A minimum of two mechanically propelled dinghies, at least one with adequate crew shall stand by during the whole time of each sailing day for rescue purposes.
- 4.3 Prohibition of Engined Boats - Except as provided in 4.2 above, no power driven boat of any kind (save for one Committee boat) shall be used.
- 4.4 Personal Buoyancy - Adequate personal buoyancy must be worn by all persons going afloat and must be worn inflated. The recommended minimum standard of permitted buoyancy for persons able to swim is 50 Newtons (11.5lbs) buoyancy in compliance with European Union standard CE 50. It is recommended that persons that are poor or non-swimmers wear personal buoyancy of a higher standard than European Union Standard CE 50. It is the responsibility of Members to ensure that personal buoyancy is of an approved type and capacity.
- 4.5 Boat Buoyancy - All boats/dinghies used shall have buoyancy up to class standards, sufficient to support both craft and crew. No boat/dinghy shall be used, which has not been certified by the Manufacturers and/or recognised Yacht Authority to be in good condition when constructed and must be maintained in a seaworthy condition. Members are reminded of their responsibilities regarding Insurance cover, including third party liability, as set out in the Application Form and renewal Application Forms.

5 Types of Boats

Bristol Water reserves the right to prohibit the use of any item or type of boat/dinghy and tackle, and in general (save in the case of sailing by disabled sailors) no fixed keel boats (except for the Flying Fifteen class of boat) or multi-hull boats will be permitted.

6 Use of Gun

A gun shall not be used for any purpose in connection with any of the Club's activities without the previous written consent of Bristol Water.

7 Stowage of Boats & Equipment

All boats, buoys, clothing and equipment of any kind whatsoever shall be removed from the water and neatly stowed away within one hour of sailing times except that the racing marks and sailing area demarcation buoys need not be removed from the water, unless specifically required by Bristol Water.

8 Storage

Boats, tackle, trailers and other equipment shall be stored or left within the Premises only in such places and at such times as Bristol Water from time to time decide. Bristol Water reserves the right to prohibit the use and/or storage of any boat and/or any item of equipment.

9 Animals

No animals shall be brought into the Premises whether in cars or not.

10 Portable radios, Record players, Tapes etc.

Bristol Water reserves the right to restrict the use of portable radios, record players, or tape recorders within the Premises and sailing area.

11 Litter

All litter must be placed in the receptacles provided or removed from the Premises.

12 Fishing, Shooting, Bathing & Paddling

Fishing, Shooting, and Bathing are strictly prohibited. Paddling will only take place for the purpose of embarking and disembarking from boats. All other paddling is prohibited.

13 Lavatories

Only the lavatories provided in the Clubhouse shall be used for sanitary purposes.

14 Risk of Pollution

As may be determined from time to time by Bristol Water, all boats, trolleys and equipment shall be carefully and adequately cleaned before introducing to the water, so as to obviate the risk of pollution. Nothing shall be done, either directly or indirectly which may cause pollution.

15 Wildlife

No interference will take place with wildlife and/or nests.

16 Apparatus

No interference shall take place with the machinery, valves, drains, fences or other apparatus or works of Bristol Water.

17 Other Interests

Sailing and activities connected with it shall not interfere with any other interests being carried out upon or near Chew Valley Lake by Bristol Water or by authorised third parties.

BRIEF HISTORY

Chew Valley Lake was officially opened by the Queen in 1956 but it was not until 1967 that negotiations were commenced with the Bristol Waterworks Company by a group of sailors from Pegasus Sailing Club and the South West Sports Council to enable sailing to take place. After lengthy talks with the Water Company a lease was drawn up and planning approval for sailing on the lake was submitted. In September a meeting for all those interested was held at Ashton Park School, Bristol. A Club was formed - to be called Chew Valley Lake Sailing Club. Entry fee was to be 10 guineas, yearly subscription 3 guineas for a single member and 5 guineas for a family.

The first sailing took place on 10th December 1967, delayed because of an outbreak of foot and mouth disease. The Club was officially opened on the 20th February 1968 by Mr. R.W.Melvin, Director and General Manager of Bristol Waterworks Company, and Mr. Charles Morison, Chairman of S.W. Sports Council. The opening was followed by a pursuit race for the Anniversary Trophy.

1968 and 1969 were years of consolidation and planning: two slipways were laid; the road along the shore of the lake to the main road was built (cost £1,800); car and dinghy parks were commenced; plans were made for a new Clubhouse to replace the wooden hut. At the first AGM 98 Members attended.

1970 was a significant year, particularly for the building of the Clubhouse, begun in February and completed in November at a cost of £21,000. It was officially opened on 12th December 1970 by the Rt. Hon. Dennis Howell MP. The locked gate was introduced, saving £400 a year for the B.W.W. gatekeeper. From April 1970, all the year round sailing began. Membership reached the limit of 400 (later increased to 550) and there was now a waiting list.

From 1971 to the present day the Clubhouse and grounds have been subjected to a continuous policy of extension and improvement. Externally slipways have been extended and increased in number; every Commodore has made a concrete contribution! An electric winch has been installed at the south end to aid recovery of larger boats. Car and boat parks have been extended and a children's play area provided. Numerous improvements have been made to the Clubhouse to ease maintenance, including double glazing and replacement of the plywood facia. Other main works include the bar and lounge area, new toilets and changing areas, galley modifications, new training room, new front entrance etc.

On the sailing side the Club is now almost equally divided in numbers between those who race and those who cruise or potter. The Club is a popular venue and hosts many Championship and other events. The standard of the sailing is high, with National and World Champions coming from the Topper, Solo, Fireball and Laser Fleets. Training is not overlooked and the Club is recognised as a training establishment by the Royal Yachting Association.