



CHEW VALLEY LAKE
SAILING CLUB

DUTIES SECRETARY REPORT FOR CVLSC AGM ON 12TH OCTOBER 2025

Summary

Over 1200 duties were rostered with the help of *Dutyman* during the period 1/10/24 to 30/9/25.

These duties included all Saturdays, Sundays, Bank holiday Mondays, Wednesday daytime, Wednesday evening racing, Thursday evening improvers / start racing and Open meetings. Volunteers undertook duties on Boxing Day and New Year's Day.

Members were encouraged through the newsletters to volunteer for duties to enable them to select their preferred type of duty, on a convenient date and with their crew, if desired. Duties that were volunteered for counted towards a member's annual tally of required duties (2 ½ -3) per membership year.

In response to some feedback, we need the number of duty roles allocated in case of "no shows" on the day. We can't predict in advance whether sailing conditions will be benign, and who won't turn up for duties.

139 members volunteered for a duty between 1/10/24 and 30/9/25 ie 9.7% of duties (excluding Wednesday evening racing). This compares to 118 in the preceding 12 months and 55 in the 12 months before that.

Duties that hadn't been volunteered for, were rostered about 3 to 4 months in advance. Duties were allocated, where possible, according to the preferred duty type, preferred day and fellow member, if requested, according to each member's *Dutyman* profile.

Wednesday evening racing duties (140) were allocated by the Sailing Secretary (SS) according to those who raced in the Wednesday evening series the previous year.

Key duty roles at open meetings were allocated by the Principal Race Officer (PRO) from those with the necessary experience from within the core race team. Supporting roles were allocated by the Duties Secretary.

46 members gave notice to the Duties Secretary that they were unable to do their duty (i.e. 4.3% of duties) giving an average notice of 10 days. Only 15% of these were able to be filled as insufficient notice was given. Most, but not all, had tried to swap, although in many cases this was attempted within a week or two of the duty date, making a successful swap less likely than if a swap had been requested further in advance.

In addition, 46 members (4.3%) did not turn up for their duty without giving notice compared to 6.1% of duties the previous year

Therefore, a total of 85 members either gave notice that they couldn't do their duties which couldn't be filled or failed to turn up ie 7.9% of duties compared to 10.6% last year. Those who missed a duty were assigned the next available duty and asked to volunteer for duties in future.

Requests for volunteers to cover late gaps in the duty rota were posted on the Club's facebook page and sometimes the Laser WhatsApp group. In addition, a number of direct emails and texts were sent to members who had either recently missed a duty, or who had indicated that they might be available at short notice.

In summary more people are volunteering for duties and less duties are being missed, though still a significant number.

Mark Dinwoodie, Duties Secretary

7/10/25